

**Connections Public Charter School**

**Governing Board Minutes**

**December 12, 2022**

**Kress Building 3:15 pm**

**Call to Order:** Mr. Bailey called the meeting to order at 3:27 pm.

**Members Present:** Kirk Bailey, Libby Oshiyama, Pam Thatcher, Anna Madrid, Damon Murphy, Christina Wilbourn, John Thatcher  
(Xiomara Mejia, Recorder)

**Members Absent:**

**Guests:** Cheryl Gravela, John Woolverton, PJ Foehr, Shinji Salmoiraghi

**Approval of Agenda:** Members reviewed the draft agenda for the December 12, 2022 meeting. A motion was made by Mr. Thatcher to approve the agenda with changes for December 12, 2022. The motion was seconded by Ms. Madrid and was approved with consensus.

**Approval of Minutes November 14 , 2022 meeting:** Members reviewed the minutes from meeting on November 14, 2022.

A motion was made by Mr. Thatcher to approve the minutes with clarification that kindergarten enrollment date to be corrected from the meeting on November, 2022. The motion was seconded by Anna and was approved with consensus. Correction: July 31<sup>st</sup> to add as kindergarten enrollment eligibility date.

**Public Input:** none

**Correspondence & Communication:** none

**Commission School Lead Report:** none

**New Business:**

**Approval of New Substitute Teachers:** none

**Review and Revision of Governing Board Policies:** none

**Mr. Thatcher discussed the Personnel Policy update and review.**

Mr. Thatcher brought forward updates regarding the current personnel policy. The change being made is the inclusion of a code of conduct which will be added to existing personnel policy and that would be put into immediate effect. Discussion: members discussed justification of adding code of conduct. Members also agreed that they would return to the personnel policy regarding drug or alcohol test after an accident and the decision to include it or not.

A motion was made by Ms. Madrid to approve adding the code of conduct to the existing personnel policy. The motion was seconded by Ms. Wilbourn and was approved with consensus.

A motion was made by Mr. Bailey to set up an ADHOC Personnel Policy committee to make sure everything was compliant. The motion was seconded by Mr. Thatcher and approved with consensus. Mr. Murphy, Mr. Thatcher, Ms. Madrid, Mr. Bailey, Mr. Woolverton, and Ms. Wilbourn volunteered to be a part of the committee.

**Mr. Murphy shared information regarding the Chartering Renewal Application.**

Mr. Murphy discussed the Chartering Renewal Application which is due December 15, 2022 by 4:30pm. It will be sent tomorrow after a final proof reading. Members' discussion: what the numbers will look like in the re-chartering, comparison of previous years. Members also signed wet signature and filled out member information. Members reviewed the chartering application.

*A motion was made by Ms. Madrid to approve the Chartering Renewal Application. The motion was seconded by Ms. Wilbourn and approved with consensus.*

**Mr. Bailey noted that Dress Code discussion was tabled in previous meetings, asked members if they wanted to discuss. Mr. Murphy said students formed a committee so there was no need.**

**Old Business:**

**Administration Evaluation Status Report: none**

**McRel Update: tabled**

**Operations Report:**

**Operations Status:**

**Financial Officer's Report: Members reviewed the financial statements for November, 2022.**

*Ms. Gravela brought forward the financial report. Nothing of concern was noted. Items highlighted by Ms. Gravela were ESSER funds allocations, Federal Nutrition funding; also highlighted that most of CPCS staff is now First Aid certified.*

**Approval of Financial Statements:**

*A motion was made by Mr. Thatcher to approve the Financial Statement for November, 2022. The motion was seconded by Ms. Madrid and was approved with consensus.*

**Administrator's Report:**

**Current enrollment: 337**

**Title I Report: All up to date on tasks for Title I**

**Student Achievement Report: none**

**Kaumana Property Report:**

**Cultural Impact Analysis and Ka Pa'akai Analysis Proposal.**

**Mr. Murphy gave an oral report regarding the proposal.**

**Other Items:**

**Mr. Salmoiraghi brought an update regarding the kitchen project.**

*He projects that the work should be done this week. Equipment will be arriving this week as well. Kitchen will need 200 amps of service, and he found an extra 100. Wants clarification on who will pay for electrical upgrades. Mr. Thatcher stated that as it's a Connections service, CPCS will be the one responsible for these payments. Mr. Salmoiraghi will also be working on getting fire and department*

*of health inspections. Ms. Gravela stated that Connections will try for a 3 month contract renewal with the current food vendor.*

**Mr. Salmoiraghi requested that a Food Program update monthly to be added to the agenda.**

**Mr. Thatcher requested that members go into executive session to discuss**

*A motion was made by Mr. Thatcher to go into Executive Session at 5:07pm to discuss personnel items. The motion was seconded Ms. Madrid by and was approved with consensus and will include Mr. Woolverton and Ms. Gravela as guests and Ms. Mejia as recorder.*

*A motion was made by Ms. Madrid to go out of Executive Session at 5:17pm. The motion was seconded by Ms. Wilbourn and was approved with consensus.*

**A motion was made by Mr. Thatcher to advise employee of **setting an appointment**. The motion was seconded by Ms. Madrid second and was approved with consensus.**

**Next Meeting: January 17, 2023 at 3:15 pm.**

**Adjournment: 5:18 pm.**

**Respectfully submitted by:**

**Mr. Kirk Bailey**

***Connections Governing Board Chair***